

ACADEMIC TERMS DEFINED

AA

The Associate of Arts Degree, awarded to students majoring in the fine or liberal arts who may plan to transfer to a four-year college or university after completing their community college program.

AAA

The Associate of Applied Arts is awarded to students majoring in one of the occupational/technical curricula who may plan to obtain employment immediately upon graduation from college.

AAS

The Associate of Applied Science Degree, awarded to students majoring in one of the occupational/technical curricula who may plan to obtain employment immediately upon graduation from college.

Academic Advisor

Faculty members or staff who help you plan a course of study in a specific academic area after you have been accepted into a curriculum/plan

Academic Standing

Status based on your grade point average. You are in good academic standing if you maintain a 2.0 semester grade point average on all work. If your record is deficient in any way, the college will send you official notification on your student grade report.

Add

Process for adding courses to your registration. It must be completed during the time frame indicated in the college calendar.

AS

The Associate of Science Degree, awarded to students majoring in specialized pre-professional programs who may plan to transfer to a four-year college or university after completing their community college program.

Audit

To attend course meetings without taking examinations or receiving course credit. Permission to audit must be received before you register from the appropriate academic dean or designee on the campus in which you plan to take the course.

CHAPTER 10

Academic Terms Defined

Career Studies Certificate

The certificate awarded to students who complete one of the approved non-degree curricula which consists of a program of study of less than 30 semester credit hours.

Catalog

A college publication that provides the course requirements for programs of study offered by TCC. The publication also includes brief course descriptions.

Certificate

Awarded to students who complete one of the approved non-degree curricula which consist of a minimum of 30 semester credit hours in an occupational area.

Corequisite

A course that must be taken at the same time as another course.

Counselors

Professional staff in counseling and student development offices who will assist you with academic, career, and life planning.

Counseling Services/Student Development Services

Services provided to help you succeed in reaching your personal, academic, and career goals. Includes co-curricular and personal growth activities which enhance your college experience.

Credit

Unit awarded for taking a course. Semester-hour credit for each course is listed after the title in the course description found in the *TCC Catalog*.

Curriculum/Plan

Same as a major; a series of courses in a program of study leading to a certificate, diploma, or degree.

Developmental Studies

Courses numbered 1 through 9 or designated ESL 11 through 20. These are courses that provide a foundation or refresher when you need to improve specific skills required to succeed in a program.

Dismissal

Academic standing status. Your academic performance has been so poor that you are no longer permitted to attend TCC.

Drop

Process of dropping a course from your registration. The process must be completed within the time period indicated in the college calendar.

Elective

A course which is not specifically required but offers credit toward a program or degree. Electives must be at the appropriate level.

Enrollment

Process for signing up to take classes. Students enroll to take courses by using the Internet, the touchtone registration system, or coming in person to any campus or off-campus registration site.

Enrollment Services

Support services for students: admission, domicile, registration and records.

Final Examination

Test given in a course at the end of a term.

Final Grade

The grade at the end of a course which is posted to your permanent record.

Freshman

Student who has completed fewer than 30 credits of course work in a degree program.

Full-time

A course load of 12 or more credit hours. Special permission is required to enroll in 19 or more credits.

GPA

Grade Point Average. Each grade earns points (A=4, B=3, C=2, D=1, F=0). At the end of each semester your grades are averaged to calculate your GPA. A cumulative GPA of 2.0 in your curriculum is needed to graduate.

Honors

Recognition of academic achievement based on your cumulative GPA, awarded when you receive a degree, diploma, or certificate. Graduates with Career Studies Certificates are not eligible for honors.

CHAPTER 10

Academic Terms Defined

Instructor

The faculty member assigned to teach the course; same as teacher or professor.

Last Day to Drop

Last day to receive a tuition refund when you withdraw from a course.

Major

Same as curriculum - the program of study you are pursuing.

Matriculation

In the SIS application process, a student must be matriculated before they can be term activated. The matriculation process assigns the student to a curriculum plan.

Noncredit course

Continuing education courses which do not earn college credit.

Part-time

A course load of fewer than 12 hours.

Prerequisite

A course you must complete successfully before enrolling in others. Prerequisites are listed each semester in the *TCC Schedule of Classes* or are developmental courses identified through the college's student assessment program.

Probation

You will be placed on probation when you have attempted more than 12 credit hours and have a cumulative grade point average less than 1.5.

Registration

Process for signing up to take classes. Students enroll to take courses by using the Internet, the touchtone registration system, or coming in person to any campus or off-campus registration site.

Semester

The semester represents 16 weeks of study. These are fall or spring.

Session

Any terms other than fall or spring.

Sophomore

Student who has completed 30 credits of course work in a degree program.

Specialization

A special type of program within a curriculum/plan.

Student Handbook

A companion publication to the college catalog, describing college services, rules, regulations, notices, and procedures.

Suspension

You will be placed on suspension when you have attempted 24 or more credit hours, your current status is academic probation, and your semester grade point average is less than 1.5. Suspension is usually imposed for a specific period of time.

Syllabus

Course outline and requirements.

Term

The fall and spring semesters and all other sessions.

Transcript

A copy of your permanent academic record. It contains all courses and grades received at TCC.

Warning

Academic standing status. You will be placed on academic warning when you fail any course or your semester GPA is less than 2.0.

Withdrawal

Formal act of dropping a course after the deadline to receive a refund and before the last day to process a withdrawal and receive a W. Results in a grade of W being posted to your transcript.