

# ADMISSIONS CHECKLIST for the Practical Nursing Education Program

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1. Apply for general admission to Tidewater Community College.
  - List Virginia Beach as your campus of record
  - Request official college/university transcripts be mailed to TCC's Office of the College Registrar
  - Complete and submit the online Request for Evaluation of Previous Educational Experiences form at [www.tcc.edu/transfer-credits](http://www.tcc.edu/transfer-credits)
2. Attend the mandatory PNE Information Session. You must be on time and stay the entire session to meet this requirement.
3. **All science courses must be completed within 6 years prior to the beginning the first LPN course.**
4. Take the Nursing Admission Assessment Exam (TEAS) within 2 years prior to application to the PNE program.
5. Have a minimum grade point average of 2.5 GPA (on a 4.0 scale) for courses in the nursing program's curriculum of study.
6. Submit a complete PNE application packet to the Beazley School of Nursing. A complete application packet includes:
  - the separate Application for Admission to the PNE program.
  - the PNE Application Self-Assessment Form.
  - An official high school/GED transcript (in a sealed envelope) \*
  - An official college/university transcript (in a sealed envelope) from every college/university you have ever attended, except for Tidewater Community College\*
  - TEAS test results

**\*Both the official high school/GED transcript and the second/separate official college/university transcripts should be mailed to you in a sealed envelope to be included in the complete application packet. Do not open these transcripts when received.**

**Note:** Please see an academic counselor/advisor for assistance with academic planning.