

DOMICILE EXCEPTION APPLICATION

ACTIVE DUTY – DEPENDENTS - VETERANS



This form is for active duty military members and their spouse/dependents, veterans and their spouse/dependents who may not qualify as being domiciled in Virginia for the purposes of in-state tuition. While this exception may result in a student being eligible for educational benefits reserved for those domiciled in Virginia, it is not a determination of domicile status.

STUDENT INFORMATION

Name: _____ SIS ID: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ VCCS Email: _____

Semester for which you are seeking in-state tuition rate: ___ Fall ___ Spring ___ Summer Year: _____

The Code of Virginia provides the following exceptions for active duty military personnel, their dependents, and veterans of U.S. military service.

DEPENDENTS (Code of Virginia §23.1-505):

Spouse/Dependents of active duty military personnel (or activated/mobilized reservists or guard members) shall be considered domiciled in Virginia and afforded in-state tuition privileges if the military sponsor is:

1. Assigned to a permanent duty station or workplace in Virginia, or a contiguous state or the District of Columbia, and resides in Virginia;
2. Assigned unaccompanied orders and immediately prior to receiving such orders was assigned to a permanent duty station or workplace in Virginia, or a contiguous state or the District of Columbia, and resided in Virginia; or
3. Assigned unaccompanied orders with Virginia listed as the designated place to which to move.

The one-year residency condition normally required to establish Virginia domicile is not required for military dependents. The qualifying conditions must be in place at the time of acceptance to the college for dependents currently residing in Virginia or by the final add/drop date for dependents of service members newly transferred to Virginia.

Sponsor / Active Duty Member Name: _____

Relationship to student: ___ Parent ___ Spouse ___ Legal Guardian

Address of Residence (if same as student, indicate "same"):

Address: _____ City: _____ State: _____ Zip: _____

Permanent Duty Station (or location of immediately previous PDS): _____

Unaccompanied orders: ___ No ___ Yes – Designated place to move: _____

Provide the following documents:

___ Current Military Orders (or previous military orders if currently unaccompanied)

___ Evidence of Virginia Residence (examples: utility bill, lease, deed, settlement statement, letter from landlord showing current Virginia Address, housing agreement from military housing office).

___ Student's DOD ID _____ Expire Date: _____ Verified by: _____

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ACTIVE DUTY MILITARY (Code of Virginia § 23.1-505):

Active duty military personnel (or activated/mobilized reservists or guard members) who reside in Virginia shall pay no more than the in-state tuition rate. **Active duty member must provide the following documents:**

Military ID Card **Expire Date:** _____ **Verified by:** _____

Evidence of Virginia Residence (examples: utility bill, lease, deed, settlement statement, letter from landlord showing current Virginia Address, housing agreement from military housing office).

Current Military Orders (to include activated or temporarily mobilized guard or reservist members).

VETERANS OF U.S. MILITARY SERVICE (Code of Virginia § 23.1-505):

Veterans discharged or released from military service under conditions other than dishonorable who reside in Virginia shall pay no more than the in-state tuition rate. **Veteran must provide the following documents:**

DD Form 214 (Member Copy #4), PHS form 1867, or NOAA Form 56-16

Evidence of Virginia Residence (examples: utility bill, lease, deed, settlement statement, letter from landlord showing current Virginia Address, housing agreement from military housing office).

Spouses and Dependents who reside in Virginia (regardless of his or her formal state of residence), who are enrolled at the college and use educational benefits under **Chapter 30, 33, or 35** of Title 38, United States Code.

Student must provide the following documents:

Proof of using Chapter 30, Chapter 33, or Chapter 35 each term

Evidence of Virginia Residence (student) (examples: utility bill, lease, deed, settlement statement, letter from landlord showing current Virginia Address, housing agreement from military housing office).

STUDENT CERTIFICATION:

I hereby certify that the information given is true, complete, and accurate. I understand that if I knowingly provide erroneous information in an attempt to evade payment of out-of-state tuition and fees, I may be charged out-of-state tuition for each term attended and I may be subject to dismissal from the College.

Student Signature: _____ Date: _____

Submit completed form to the Center for Military and Veterans Education, or an Admissions or Enrollment Services Office on any campus.

FOR OFFICE USE ONLY

Date Documents Received: _____ Received by (Domicile Officer/CMVE Staff): _____

In-State Exception Granted Out-of-State Remains Pending Reason: _____

Date Student Notified: _____ Notification Method: Email (VCCS address) Phone In-Person

Date entered into SIS: _____ Domicile Officer/CMVE Staff Initials: _____